



COVID-19 FIRE INSPECTION MODIFIED GUIDELINES

In an effort to protect the general public and the employees of all Marin County Fire Agencies, and reflective of the [Shelter in Place Order](#) (SIP) issued April 29, 2020 by the Health Officer of the County of Marin, requests for all non-essential fire inspections were previously suspended.

AS OF MAY 4TH 2020, THE TERM "SUSPENSION" WILL BE CHANGED TO "MODIFIED"

The intent of this **MODIFICATION** is to respect the county order to shelter in place, limit personal contact and exposure, and to slow the spread of COVID-19 to the maximum extent possible.

The following fire inspections will be evaluated and scheduled on a case by case basis:

- Starting May 4, 2020, construction inspections including verification of project scope (close-in), fire protection systems inspections, vegetation management/defensible space, photovoltaic, generator, ESS/battery systems, and final fire construction inspections may be eligible for Inspection.
- Also eligible are investigation and/or inspection of reported hazardous conditions that impact fire protection systems or conditions that reflect a threat to life safety. Persons reporting a hazardous condition shall email the local fire agency (see reverse for contact information) with a request to investigate. The request shall include the reporting party's name, address and phone number, and a brief narrative of the issue and photos or videos (when possible).

The following shall be REQUIRED prior to scheduling and receiving an inspection:

All projects shall meet the Project Safety Protocols outline in the revised Shelter In Place Order effective May 4, 2020. Please review the following appendices prior to scheduling your inspection as failure to comply may result in the cancelation of the inspection as determined by the Inspecting Authority.

[Appendix B1 – Small Construction Project Safety Protocol](#)

[Appendix B2 – Large Construction Project Safety Protocol](#)

- Contact your Fire Agency 72 hours in advance to request an inspection.
- You are required to contact the Fire Agency if at anytime, jobsite personnel or residents become COVID-19 symptomatic, test positive or are hospitalized.
- All jobsite personnel or residents shall vacate the occupancy 30 minutes prior to the inspection.
- Minimize interactions and maintain social distancing with fire inspectors, and others detail in Appendix B-1 (2:ax) or Appendix B-2 (2:f:vi).
- All jobsite personnel shall use PPE per Appendix B-1 (2:j) and Appendix B-2 (2:c).
- All doors and windows shall be opened, and all HVAC systems shut down.
- Plans, permit documents (including job card) shall be laid out and available inside the building.
- For more information, please contact your local fire agency representative (see reverse).

Please note Fire Agencies reserve the right to cancel, suspend, or limit inspections at anytime based on changes and updates to State and County shelter orders.

For the most up to date information regarding COVID-19/Coronavirus, please see
<https://coronavirus.marinhhs.org/>

Marin Fire Jurisdictions

**Bolinas Fire Protection District,
Inverness Fire Department,
Stinson Beach Fire Protection District**
Scott Alber, Battalion Chief, Fire Marshal
salber@marincounty.org

Central Marin Fire (Corte Madera/Larkspur)
Ruben Martin, Fire Marshal
rmartin@centralmarinfire.org

Kentfield Fire Protection District
Larry Pasero, Fire Inspector
lpasero@kentfieldfire.org

Marin County Fire Department
Scott Alber, Battalion Chief, Fire Marshal
salber@marincounty.org

Novato Fire Protection District
Lori Jessell, Deputy Fire Marshal
ljessell@novatofire.org

Inspection Requests: 415-878-2690

Ross Valley Fire Department
Robert Bastianon, Sr. Fire Inspector
rbastianon@rossvalleyfire.org

San Rafael Fire Department, Marinwood Fire Department
Robert Sinnott, Deputy Fire Chief
robert.sinnott@cityofsanrafael.org

Southern Marin Fire Protection District, Mill Valley Fire Department
Inspection Requests: (415) 380-1120
Email: prevention@smfd.org

Tiburon Fire Protection District
Michael Lantier, Deputy Fire Marshal
mlantier@tiburonfire.org