

Please do not write in this space

Reviewed by _____

Initials _____

Date _____

Kentfield Fire Protection District
907 Sir Francis Drake Blvd.
Kentfield, CA 94904 • 415-453-7464

**APPLICATION for
EMPLOYMENT**

Last name _____

First _____

Middle _____

Street Address _____

City/State/Zip _____

Home phone _____

Business phone _____

Cell phone _____

Instructions to the applicant

- Use a typewriter or print in black ink.
- Incomplete or illegible applications will not be considered
- Resumes will not be accepted in lieu of the information requested in this application.
- If additional space is required, attach additional sheets referenced to the application.
- Inform the Personnel Office of any changes in this application

Date Stamp

Accepted by

1) Check ALL of the positions for which you are applying:

- Career Fire Fighter
 Resident Fire Fighter
 Volunteer Fire Fighter

2) Have you served on active duty in the United States Armed Forces?

- Yes Active duty from _____ to _____
 No

3) Do you have a physical condition that may limit your ability to perform the job applied for? (Physical condition is not an automatic bar to employment.)

- Yes
 No

4) Have you ever been discharged from employment or resigned to avoid discharge?

- Yes. If yes, explain _____
 No _____

5) Have you been convicted of any crime, other than minor traffic violations, as an adult? (Conviction is not an automatic bar to employment.)

- Yes. If yes, explain below.
 No

Date	Crime	Place	Action taken

6) Are you between the ages of 18 and 65?

- Yes
 No

California Driver License Number _____

If other than California, indicate state and license _____

Do you have automobile insurance?

- Yes
 No

7) LICENSE or CERTIFICATE: If you possess a license or certificate which is a requirement for the position for which you are applying, give the following information:

Certificate Title	Cert/License Number	Date issued/expires

8) PAST RESIDENCE HISTORY: Give residence address and dates of residency for the past 10 years. Begin with your most recent address.

From	To	Address
1	Present	
2		
3		
4		
5		

9) **PERSONAL REFERENCES:** List at least three persons who know you well enough to provide current information about you. Do NOT include relatives or any employers.

1 Name: _____ Address: _____
 Occupation: _____ Phone: _____ Yrs. Known: _____

2 Name: _____ Address: _____
 Occupation: _____ Phone: _____ Yrs. Known: _____

3 Name: _____ Address: _____
 Occupation: _____ Phone: _____ Yrs. Known: _____

4 Name: _____ Address: _____
 Occupation: _____ Phone: _____ Yrs. Known: _____

10) **EDUCATIONAL BACKGROUND:** Have you graduated from high school or have a G.E.D.?

_____ Yes _____ No

Circle last grade completed < 7 8 9 10 11 12 13 14 15 16 >

Elementary School _____ City/State _____

High School _____ City/State _____

Trade or Vocational School _____ City/State _____
 Major: _____ Certificate Y/N _____

Undergraduate School _____ City _____
 Major: _____ Degree Y/N _____

Graduate School _____ City _____
 Major: _____ Degree Y/N _____

11) **EXPERIENCE:** Begin with your present or most recent experience. List all positions separately, including on-the-job training, voluntary work and military experience. Describe your skills, knowledge and abilities completely in the section below. Additional pages may be attached, but all statements on the application must be completed.

1 From: _____ Title: _____
 To: _____ Duties: _____

2 From: _____ Title: _____
 To: _____ Duties: _____

3 From: _____ Title: _____
 To: _____ Duties: _____

4 From: _____ Title: _____
 To: _____ Duties: _____

Organization: _____
 Address: _____
 Supervisor: _____
 Reason for leaving: _____

Organization: _____
 Address: _____
 Supervisor: _____
 Reason for leaving: _____

Organization: _____
 Address: _____
 Supervisor: _____
 Reason for leaving: _____

Organization: _____
 Address: _____
 Supervisor: _____
 Reason for leaving: _____

12) I specifically authorize and give permission to KENTFIELD FIRE PROTECTION DISTRICT to make inquiries of the individuals and/or organizations disclosed in their Application for Employment for the purpose of verifying the accuracy of the information I have provided.

13) I HEREBY CERTIFY THAT THE STATEMENTS IN THIS APPLICATION ARE TRUE. I understand and agree that any misstatement or omission of material fact herein may cause forfeiture, on my part, of the position for which I am applying.

Signature of applicant: _____

Date: _____