

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

MEETING TYPE: Regular

DATE: Wednesday, April 17, 2019

CALL TO ORDER: 6:30 p.m. by Chairman Corbet. Director Naso led the assembly in the Pledge of Allegiance.

ROLL CALL: All Directors were present. Also in attendance were Chief Pomi and Recording Secretary Mulkeen.

APPROVAL OF PRIOR MONTH'S MINUTES: M/S Gerbsman/Naso to approve the minutes of March 27, 2019. All ayes. Director Murray abstained.

PUBLIC COMMENT PERIOD: Director Corbet asked if anyone present wanted to speak regarding items not on the agenda. No comments were received.

SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None

UNFINISHED BUSINESS:

- a. Manor Road Speed Humps: Chief Pomi commented that this item is on the agenda at the request of Director Naso. Chief Pomi reported that there are 256 residents in the Manor neighborhood. The District responds to 53 total calls including EMS, fire and service calls per year in this neighborhood. Chief reported that the District did not support the installation of speed humps in 2006/2007 due to possible emergency response delays, the detrimental effect on engines, and potential additional injury to patients in ambulances. The speed humps could also cause erratic driving as people try to maneuver around them during evacuations or egress. Chief recounted the County of Marin DPW completed their study, did a pilot program and the speed humps have remained permanent for the past 12 years. Chief added that in 2012, the International Fire Code was updated, and states that calming measures placed in fire apparatus road access shall be prohibited unless approved by fire code officials. Chief Pomi commented that the Fire District is concerned about safety of neighborhoods and residents. Chief Pomi asked Director Naso to address his concerns.

Director Naso thanked the neighbors for attending the meeting whether they were for or against the speed humps. Director Naso spoke about the fire behind some homes at the top of Vista Grande last year, commenting every fire truck going to this fire had to slow to five MPH to go over humps, which delayed response time. He thinks that is not right. Adding the last couple of years, we have had significant fires. He showed pictures of the first set of speed humps, as you enter Manor Road from Sir Francis Drake Blvd, that were coming apart in March this year. He reported it took DPW days to repair. Last year, to address his concern, Director Naso initiated a petition and obtained seventy-five signatures, which he submitted to Mr. Rojas, Director of the Marin County DPW. In his opinion, the speed humps have to be removed. Director Naso, addressing the Board, requested they or the Chief take action on this item and request the speed humps be removed. Chief Pomi responded that speed humps are under County DPW jurisdiction. The Fire District has no authority on having them installed or removed and that the District's responsibility is to provide overall safety to the entire area and provide our input. Chairman Corbet asked if any board members wanted to comment. No comments were made. Chairman Corbet asked visitors if they wanted to comment on this item that they each had a three-minute limit. Chief Pomi welcomed and thanked visitors for joining the meeting.

The residents of Manor Road neighborhood expressed their support of some type of traffic-calming device to address the vehicle speeding problem. Their priority is the safety of the children and residents in the area. They do not want the speed cushions removed before an appropriate traffic-calming device is installed.

Chief Pomi commented there is a misconception that the Fire District can remove speed humps. He acknowledged the residents' concerns and advised that DPW is responsible for installation/removal of speed humps. Chief added that the purpose of this agenda item is to open a dialog and discussion on how we can improve the overall safety of the entire road. The Fire District, per code, does not necessarily agree with speed cushions but there are other alternatives to make it safe. Chief Pomi reiterated the Fire District job is to improve safety overall. A discussion ensued with residents and board members on ways to address the speeding issue and the speed hump/cushion replacement. The Board thanked the community members for attending the meeting.

- b. KAPF Labor Contract Negotiation Process: Director Gerbsman advised the sub-committee would initiate a meeting schedule with the negotiation team. Chief Pomi reported Accountant Hom completed the salary incremental worksheet for the Board if they desired to review it in closed session tonight. Chairman Corbet commented the Board will wait until next month, after meetings have begun with the negotiation team.

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NEW BUSINESS:

- a. Resolution No. 3-2019: Resolution of the Board of Directors of the Kentfield Fire District Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants under the Public Employees' Medical and Hospital Care Act – Chief explained this is in relation to our CalPERS medical benefits. CalPERS has changed regions in the plan to realign healthcare costs, reducing the number of regions from five to three. Kentfield Fire District will move to Region One; Chief Pomi commented the only change on the resolution is item 1a, noting the name of the CalPERS health benefit plan as PERChoice Basic Region One. CalPERS requires us to process this resolution. This change becomes effective January 1, 2020.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

M/S Gerbsman/Murray to approve Resolution 3-2019 Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants under the Public Employees' Medical and Hospital Care Act. Ayes: Corbet, Evergettis, Gerbsman, Murray, Naso. Motion passes.

- b. Fire Agencies Self Insurance System (FASIS) Notice of Election: Chief Pomi announced that FASIS currently has three open positions for three-year terms. Director Gerbsman asked if Chief Pomi could recommend any candidates. Chief Pomi recommended the incumbents Chief Howard Wood of Vacaville Fire Protection District, Chief Grinnell of Bodega Bay Fire Protection District and Chief Akre, of Valley of the Moon Fire Protection District.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

M/S Naso/Gerbsman to vote for Chief Wood, Chief Grinnell, and Chief Akre for the FASIS Board of Directors. Ayes: Corbet, Evergettis, Gerbsman, Murray, Naso. Motion passes.

- c. Assigned and Unassigned Fund Balances Ending FY 17/18: Chief Pomi referenced the current reserve allocations memo in the board packet and advised the Board of the opportunity to re-allocate the unassigned fund balances. He distributed a proposal for re-allocating the surplus unassigned fund balance, \$725,000.00, presented during the FY 17/18 audit, to assigned reserve funds. These reserve funds are in our account and can be re-allocated as directed by the board. Chief proposed the following fund re-allocation amounts and categories.

Category 6910/Apparatus Replacement: Move \$250,000 into this category increasing this fund balance from \$475,572 to \$725,572. Chief estimated the District would need to replace the truck between 2020 and 2023. A new truck is projected at \$1.2 million. This would allow the District to continue funding this category at \$100,000 to \$150,000 for the next two to three years.

Category 6915/Building Replacement/Renovation: Move \$100,000 increasing this fund balance from \$447,899 to \$547,899. Chief commented that he worked with Director Evergettis to evaluate the roof, and that they know the HVAC system would need to be replaced at some future time. Firefighter Bridges is the station manager now and he estimates the replacement cost at \$1 million. Chief advised the District should continue to fund this account with any surplus funds.

Category 6975/Debt Service Sinking: Chief explained this fund was established to pay down the building loans at the District/Board's discretion. The current fund balance is \$250,000. Chief would like to increase this fund by \$375,000, for a total fund balance of \$625,000. Chief advised he would like to use this fund to possibly pay down the unfunded liability portion of our pension. Chief explained that CalPERS is establishing a new trust, called CEPPT (CalPERS Employee Pension Prefund Trust), which will function similar to the CERBT. Chief Pomi commented, at this time the funds will remain in this debt service sinking category until a decision is made regarding the establishment of the CEPPT.

A discussion ensued regarding how the District's funds are invested with CalPERS and the County of Marin Treasurer's Department verses other possible investment opportunities with a commercial bank or other investment vehicle. Board members requested Chief Pomi investigate why the District currently banks with the County of Marin Treasurer's Department and what the District's options are if we seek investment opportunity elsewhere.

Chief Pomi asked the Board to approve re-allocating a total of \$725,000 from unassigned funds to assigned allocated funds.

M/S Gerbsman/Naso to approve the re-allocation of the unassigned fund balance of \$725,000 into assigned fund balances recommended by Chief Pomi to meet the total reserve allocated funds of \$3,805,203.

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OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

Ayes: Corbet, Evergettis, Gerbsman, Murray, Naso. Motion passes.

CHIEF'S REPORT:

Chief Pomi reviewed the following:

Projects/Initiatives/Committees

Low Income Senior Homeowner Parcel Tax Exemption information is in the board packet. This information is available in the front office. There is also correspondence and project update from Chief Pierce and Todd Cusimano regarding MERA delays and implementation of the Next Gen System.

Planning/Actions

Marin Wildfire Forum, hosted by Supervisor Rice and FireSafe Marin is scheduled on Saturday, May 4, 2019 at the Embassy Suites in San Rafael. They have had a tremendous response.

Chief referred to the article in the board packet by Dick Spotswood: Equitable approach needed for fire-safety tax, which takes a regional approach.

Chief highlighted the news release regarding Sir Francis Drake Blvd traffic signals to be re-synchronized. County DPW has reviewed the traffic patterns and will try to re-synchronize the lights to improve traffic flow.

Financial/Budget

Assigned and Unassigned Fund Balance – as discussed.
FY 19/20 Budget is in development.

Operations/Significant Events

Seasonal Firefighter Position for 2019: The District has three seasonal firefighters returning this year: Anthony Beltramo, Jake Castleberry and Jonathan Dourneau. Logan Shurtz, a new hire, accepted the D-space inspector position. He will go through the background process. Logan will also fill a resident firefighter position.

Training/Wellness & Fitness

Probationary testing of Firefighters is going well. Firefighter Neve is currently going through his six-month test.
Captain Viau has scheduled employee wellness/fitness reviews for next month.

Prevention/Public Education/Community

April is National Distracted Driving Awareness Month
E-Brief FASIS Newsletter is in the board packet for your information on this topic.

DIRECTOR MATTERS: N/A

CORRESPONDENCE: Reviewed

DISTRICT OPERATIONS: The March Incident Log and Overtime Report were reviewed. Chief noted several employees cashing in comp time to bring totals into balance.

APPROVAL OF WARRANTS:

M/S Murray/Gerbsman to approve March warrants 805302232 to and including 805302283 for \$ 388,004.92. All ayes.

The next regular meeting will be held on May 15, 2019. Chief Pomi requested that Admin Mulkeen schedule a labor negotiation meeting prior to the next board meeting.

A moment of silence was held for Battalion Chief Jack Bogue, San Francisco Fire Department, who passed away last month. He was an uncle to Director Murray's wife. He worked for thirty-three years at Station 3, the busiest firehouse in the nation. He had received a number of citations, and was a true hero. Director Murray asked we keep him in our prayers.

M/S Gerbsman/Naso to adjourn this meeting at 7:59 p.m. All ayes.

Respectfully submitted,

Sharon Mulkeen
Recording Secretary