

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

MEETING TYPE: Regular

DATE: Wednesday, January 16, 2019

CALL TO ORDER: 6:30 p.m. by Chairman Corbet. Director Evergettis led the assembly in the Pledge of Allegiance.

ROLL CALL: All Directors were present except Directors Gerbsman and Murray. Also in attendance were Chief Pomi and Recording Secretary Mulkeen.

APPROVAL OF PRIOR MONTH'S MINUTES: M/S Naso/Evergettis to approve the minutes of December 19, 2018. All ayes.

PUBLIC COMMENT PERIOD: As there were no members of the public in attendance, no comments were received.

AGENDA ADJUSTMENTS: Chief Pomi thanked the board members attending tonight's meeting. Chief Pomi asked the Board's approval to move new business item 8a, FY 2018/19 Mid-Year Review Budget Presentation and item 8b, County of Marin 18/19 Annual Statement of Investment Policy to the February 20 board meeting in hopes the entire board can attend and hear these financial reports. All members present concurred.

SPECIAL ANNOUNCEMENTS/PRESENTATIONS: none

UNFINISHED BUSINESS:

- a. XMR Fire Emergency Services Consulting Agreement – Chief Pomi recalled this agreement was presented and discussed at the December 2018 board meeting. During that meeting, Director Murray expressed concerns with the worker's compensation insurance liability wording in Section 6. Chief reported he worked with Director Murray and County Counsel to address these concerns. Chief Pomi stated he heard from County Counsel on Friday, and advised that Counsel is comfortable with the wording in Section 6 of this agreement. The agreement releases the Kentfield Fire District from worker's compensation liability unless an injury is due to the Fire District's negligence. Chief Pomi reported he advised Director Murray of this information and Director Murray acknowledged and approved the language. Chief Pomi recommended the Board approve the consulting agreement.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

M/S Evergettis/Naso to accept the XMR Fire Emergency Services Consulting Agreement presented to the board. All ayes.

Chief Pomi thanked Director Murray for expressing his concern regarding the insurance issue and working with him to clarify the consulting agreement.

- b. Resolution 1-2019 Authorizing an Amendment to CalPERS Contract – Chief Pomi noted this contract amendment was discussed at the December board meeting. He explained that when Fire Inspector Pasero was hired, the existing CalPERS contract described fire prevention duties as being performed by a local fire fighter. It did not recognize the position of a Fire Inspector as a local fire fighter. If the Board approves this resolution to amend the CalPERS contract, it will change the local fire fighter definition. It will include the following wording, "Any officer or employees of a fire department employed to perform the duties of firefighting, fire prevention, fire training, hazardous materials, emergency medical service or fire or arson investigation services as local fire fighter" in this contract. Chief explained this resolution is the Board of Director's approval to authorize the amendment to the CalPERS contract.

OPPORTUNITY FOR PUBLIC COMMENTS: There were no public comments made.

M/S Naso/Corbet to approve Resolution 1-2019 authorizing the amendment to the CalPERS contract. All ayes.

Chief thanked the board for their approval.

NEW BUSINESS:

- a. Statement of Economic Interest/Form 700 – Chief Pomi advised members they are required to complete Form 700 annually. Chief advised members they have until April to complete their forms. Chief asked Board members to submit completed forms to Admin Mulkeen.

CHIEF'S REPORT:

Chief Pomi reviewed the following:

Logistics

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Front Office/Reception Area Improvements-Chief advised fire employees worked on the reception area and modified the front office. Chief thanked Kentfield Fire District staff, Firefighter Bridges and Engineer Nelson, for working on this project.

Planning/Actions

The Fire Districts Association of California annual conference is scheduled for April 3-5, 2019 in Napa, California. If you are interested in attending, please contact Admin Mulkeen by Friday, February 1, 2019. Chief Pomi advised he is attending and invited interested members to attend. The District will cover the conference and room accommodations. Director Naso commented he would like to attend.

Training/Wellness & Fitness

Auto Extrication Training with C Shift - Captain Garcia led this extensive training with Engineer McKnight, and Firefighters Tescallo and Neve. Director Evergettis observed the training and commented that it was very interesting and informative and that Captain Garcia gave excellent instruction to the firefighters. Chief Pomi remarked that the District tools, although mature, are well maintained. He reported that last year the Board of Directors authorized adding \$25,000 to the heavy equipment reserve account that now has a fund balance of \$50,000. Chief reported he asked the staff to evaluate the tools and stated the District might upgrade these tools by the end of the year.

Firefighter Tescallo just completed his probationary 6-month test. Chief reported the test results are exceptional. Chief Pomi commented he is very pleased with Firefighter Tescallo's progress.

Projects/Initiatives/Committees

Manor Road Speed Humps-Background and Information - Chief Pomi presented this item for the Board's discussion and direction. Chief provided the following background information on this issue, where the Fire District stance has been since 2006 and current developments. Chief reviewed the history of the speed humps.

2006-Supervisor Hal Brown directs DPW to install two speed humps on Manor Road. Community members in collaboration with parents thought it was necessary due to potential speeding. In a December 20, 2006 letter from Chief Smith to Supervisor Brown, Chief Smith states, "after reviewing the County policy regarding the installation of speed humps, and given the concerns of the Fire District, I cannot support your decision to install them on Manor Road."

In 2006, the Fire District did attend a speed hump/cushion demonstration; there was a review of several options.

In 2012, the International Fire Code amended traffic calming devices. Section 503.4.1 states that traffic calming measures placed on fire apparatus access roads shall be prohibited unless approved by the fire code official.

Chief commented that by 2012 the International Fire Code stance met the Kentfield Fire District stance/recommendation.

In recent months, local residents submitted a letter with a petition to Marin County DPW supporting the removal of the speed humps. Chief commented that a devastating wildfire could happen here. The District wants to ensure that the community has open egress evacuation routes that are not impeded by anything. Chief Pomi stated he takes the same stance as Chief Smith did in 2006, and does not support speed humps.

For the record, Chief Pomi referred to a January 11, 2019 letter from Marin County DPW to Attorney Joan Bennett. This letter was a response to Attorney Bennett's letter of November 2018 requesting that DPW remove the speed humps on Manor Road. The January 11, 2019 letter notes that "DPW will coordinate with the Fire District and the Safe Routes to School working group to assess the speed cushions." Chief commented that page two of the DPW letter states some inaccuracies that reference speed humps on McAllister Avenue, not Manor Road. The DPW letter references the speed humps on McAllister Avenue and references the recent repaving project and the installation of an additional speed hump after coordinating with the Kentfield Fire District to address traffic operations and safety issues near the back entrance of Bacich School. The letter continues that based on routes that the Fire District would take the Kentfield Fire District Fire Chief found that an additional speed hump would have a minimal additional effect on emergency response times. Chief Pomi stated he did not make the comments referenced in this January 11, 2019 letter and presented two contrary references.

He referred to his Kentfield School District Safe Routes to School Task Force meeting notes from May 3, 2017. In these notes, under the Update from the County on Sir Francis Drake and other Construction Projects-McAllister Update, Bob Goralka reported the Kentfield Fire Chief provided input on the two proposed speed humps; "The Fire District does not support adding new speed humps; therefore, the County is no longer proposing them." This account is accurate.

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Chief also referred to a May 9, 2017 email from Nancy Vernon, Supervisor Rice's Assistant. He noted that bulletin point #5 (Bob Goralka is included on this point) states "County not pursuing additional speed humps south of Acacia on/before the curve, which is right at McAllister Avenue. Kentfield Fire District not in support given impact on response times for residents on Berens Drive. Fire Chief says they currently turn on to McAllister Avenue at different intersections from Sir Francis Drake Blvd to avoid speed humps when responding to residents on Berens Drive. Additional speed humps would impact response times to certain residents."

Both of these documents support the District's position and contradict the information in the January letter from DPW to Attorney Bennett.

Chief Pomi brought this issue to the Board to have the record reflect that the District has the same stance as it did in 2006 and still today is not in support of speed humps. Chief has scheduled a meeting with Supervisor Katie Rice and DPW representative Bob Goralka to discuss this letter and give them the opportunity to explain their thoughts. Chief believes the District can work with DPW and Supervisor Rice to get this issue resolved. Chief Pomi commented he would update the board on the results of this meeting at the February board meeting.

DIRECTOR MATTERS: Director Naso advised he would be attending the MERA meeting on Monday.

CORRESPONDENCE: Reviewed; Chief referred to the letter from Chief Pearce of the Tiburon Fire Protection District, commenting that Kentfield Fire and Central Marin covered the Tiburon Fire Stations so personnel could attend a funeral of a past employee.

DISTRICT OPERATIONS: The December 2018 Incident Log and Overtime Report were reviewed.

APPROVAL OF WARRANTS:

M/S Naso/Evergettis to approve December warrants 805302040 to and including 805302116 for \$716,029.41. All ayes.

The next regular meeting will be held on February 20, 2019.

A moment of silence was held for the safety of First Responders working the storm tonight.

M/S Naso/Evergettis to adjourn this meeting at 7:35 p.m. All ayes.

Respectfully submitted,

Sharon Mulkeen
Recording Secretary