Regular Meeting Agenda
January 25, 2017
Kentfield Fire District Office, Conference Room, 2nd Floor
Esperanza Hotel, Cabo San Lucas, Mexico

1. CALL TO ORDER 6:30 p.m.

2. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the December 21, 2016 meeting. Board Action/Public Comment/Motion/BOD Vote

3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS

5. UNFINISHED BUSINESS
   a. 2015/16 Independent Audit Report – Receive and File

6. NEW BUSINESS
   a. Form 700 – Statement of Economic Interest - Board Action/Public Comment/Motion/BOD Vote
   b. F/Y 2016/17 Budget Mid-Year Review- Board Action/Public Comment/Motion/BOD Vote
   c. Assigned and Unassigned Fund Balances Review - Board Action/Public Comment/Motion/BOD Vote
   d. Proposal for Replacement of Engine 17 - Board Action/Public Comment/Motion/BOD Vote
   e. Mid-Year Budget Adjustment - Board Action/Public Comment/Motion/BOD Vote

   CORRESPONDENCE:  Thank you Letter to Mr. Humber

7. REPORTS
   a. Overtime, Incident (December)

8. CHIEF’S REPORT
   a. Winter Storms of 2017
   b. FDAC Conference Registration (April 5-7, 2017)

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).
9. **DIRECTOR MATTERS**
   Directors may report on their activities and meetings

10. **APPROVAL OF MONTHLY EXPENSES**
    Approval of December warrants 805300520 to and including 805300577 for $491,441.13.  **Board Action/Public Comment/Motion/BOD Vote**

    CONFIRM NEXT MEETING DATE:  February 15, 2017

11. **MOMENT OF SILENCE**

12. **ADJOURNMENT**

Encl.

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).*
Regular Meeting Agenda
February 15, 2017
Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.

2. APPROVAL OF MINUTES
The Board may choose to approve the minutes of the January 25, 2017 meeting. Board Action/Public Comment/Motion/BOD Vote

3. ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS

5. UNFINISHED BUSINESS

6. NEW BUSINESS
   a. Independent Auditor Proposal - Board Action/Public Comment/Motion/BOD Vote
   b. Senate Bill 415/California Voter Participation Rights Act - Board Action/Public Comment/Motion/BOD Vote
   c. Resolution No. 1-2017 Ordering Even Year Board of Directors’ Elections Starting in November of 2018 and Requesting the Consolidation of the District Election with the County Election - Board Action/Public Comment/Motion/BOD Vote

   CORRESPONDENCE: Grand Jury Letters/KFD Responses: The 911 First Responder Referral Program: More Than a Band-Aid® For Seniors and Marin’s Hidden Human Sex Trafficking Challenge

7. REPORTS
   a. Overtime, Incident (January)

8. CHIEF’S REPORT
   a. MERA-Measure A Parcel 2017/2018 Tax Exemption Application for Low Income Seniors - Board Action/Public Comment/Motion/BOD Vote
   b. Winter Storms

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9. **DIRECTOR MATTERS**  
   Directors may report on their activities and meetings

10. **APPROVAL OF MONTHLY EXPENSES**  
   Approval of warrants 805300578 to and including 805300654 for $324,408.22.  
   **Board Action/Public Comment/Motion/BOD Vote**

   **CONFIRM NEXT MEETING DATE:** March 15, 2017

11. **MOMENT OF SILENCE**

12. **ADJOURNMENT**

Encl.

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).*
1. CALL TO ORDER 6:30 p.m.

2. APPROVAL OF MINUTES
   The Board may choose to approve the minutes of the February 15, 2017 meeting. Board Action/Public Comment/Motion/BOD Vote

3. ORAL COMMUNICATION
   This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS
   a. OES Water Team 11 Presentation (Engineer McKnight & Engineer Viau)

5. UNFINISHED BUSINESS
   a. HVAC/Roof Repair Update

6. NEW BUSINESS
   a. Marin LAFCO Special District Election Ballot Board Action/Public Comment/Motion/BOD Vote
   b. KAPF Labor Contract Negotiation Process Board Action/Public Comment/Motion/BOD Vote
   c. CLOSED SESSION pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board discussion and possible action
   d. CLOSED SESSION pursuant to Gov’t Code §54957 for Public Employment and Public Employee Performance Evaluations – Annual Fire Chief Performance Review; Board Action/Public Comment/Motion/BOD Vote

CORRESPONDENCE: Saint Sebastian Church, College of Marin, Crown-Cornet Project/Kent Woodlands, KFD/MAGC After Blood Drive Report, Water Rescue Team 11

7. REPORTS
   a. Overtime, Incident (February)

8. CHIEF’S REPORT
   a. MERA New Gen
   b. FIRESafe Marin Grant Opportunities

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9. **DIRECTOR MATTERS**  
   Directors may report on their activities and meetings

10. **APPROVAL OF MONTHLY EXPENSES**  
   Approval of warrants 805300655 to and including 805300717 for $1,062,941.68.  
   **Board Action/Public Comment/Motion/BOD Vote**

   **CONFIRM NEXT MEETING DATE:** April 19, 2017

11. **MOMENT OF SILENCE**

12. **ADJOURNMENT**

Encl.

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*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).*
Regular Meeting Agenda  
April 19, 2017  
Kentfield Fire District Office, Conference Room, 2nd Floor

1. **CALL TO ORDER** 6:30 p.m.

2. **APPROVAL OF MINUTES**  
The Board may choose to approve the minutes of the March 15, 2017 meeting.  **Board Action/Public Comment/Motion/BOD Vote**

3. **ORAL COMMUNICATION**  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

4. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS**

5. **UNFINISHED BUSINESS**  
a. **KAPF Labor Contract Negotiation Process**  **Board Action/Public Comment/Motion/BOD Vote**  
   **Closed Session pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board discussion and possible action**

6. **NEW BUSINESS**  
a. **2017 FASIS Board of Directors Election**

    **CORRESPONDENCE:**

7. **REPORTS**  
a. **Overtime, Incident (March)**

8. **CHIEF’S REPORT**  
a. **FDAC Conference**  
b. **T-Mobile Second Amendment to Communications Site Lease Agreement**

9. **DIRECTOR MATTERS**  
Directors may report on their activities and meetings

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).*
10. APPROVAL OF MONTHLY EXPENSES
   Approval of warrants 805300718 to and including 805300774 for $232,801.98. **Board Action/Public Comment/Motion/BOD Vote**

   **CONFIRM NEXT MEETING DATE:** May 17, 2017

11. **MOMENT OF SILENCE**

12. **ADJOURNMENT**

Encl.

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).*
Regular Meeting Agenda
May 17, 2017
Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.

2. APPROVAL OF MINUTES
   The Board may choose to approve the minutes of the April 19, 2017 meeting. Board Action/Public Comment/Motion/BOD Vote

3. ORAL COMMUNICATION
   This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS

5. UNFINISHED BUSINESS
   a. KAPF Labor Contract Negotiation Process - Board discussion and possible action
   b. Closed Session pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board Action/Public Comment/Motion/BOD Vote

6. NEW BUSINESS
   a. Ross Valley Paramedic Tax Rate F/Y 2017-18; Board discussion and possible action
   b. Resolution No. 2-2017 in support of the Ross Valley Paramedic Tax Rate for FY 2017/18; Board Action/Public Comment/Motion/BOD Vote
   c. Bickmore Engagement Letter for OPEB Actuarial Valuation Services; Board Action/Public Comment/Motion/BOD Vote

CORRESPONDENCE: EMS Event, Thank You Letter (1)

7. REPORTS
   a. Overtime, Incident (April)

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).
8. **CHIEF’S REPORT**
   a. Building Project Update (HVAC/Shop Floor)
   b. Seasonal Firefighters
   c. Wildfire Awareness Week-May 7-13, 2017

9. **DIRECTOR MATTERS**
   Directors may report on their activities and meetings

10. **APPROVAL OF MONTHLY EXPENSES**
    Approval of warrants 805300775 to and including 805300839 for $321,546.32. **Board Action/Public Comment/Motion/BOD Vote**

    **CONFIRM NEXT MEETING DATE:** To be determined

11. **MOMENT OF SILENCE**

12. **ADJOURNMENT**

Encl.

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*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).*
Regular Meeting Agenda  
June 14, 2017  
Kentfield Fire District Office, Conference Room, 2nd Floor  
And 705 Potomac River Road, McLean, VA

1. CALL TO ORDER 6:30 p.m.

2. APPROVAL OF MINUTES  
The Board may choose to approve the minutes of the May 17, 2017 meeting.  Board Action/Public Comment/Motion/BOD Vote

3. ORAL COMMUNICATION  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS  
a. SMART Train Drill/Training: Captain Dave Glenn

5. UNFINISHED BUSINESS  
a. KAPF 2017/18 Labor Contract Negotiation Process - Board discussion and possible action  
b. Closed Session pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board discussion and possible action  
Agency Negotiators: Director Evergettis/Director Murray  
Employee Organization: KAPF

6. NEW BUSINESS  
a. Provisional Firefighter 2017/18 Labor Contract Negotiation Process - Board discussion and possible action  
b. Closed Session pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board discussion and possible action  
Agency Negotiators: Chairman Naso  
Employee: Bryan Bridges  
c. Administrative Staff 2017/18 Labor Contract Negotiation Process - Board discussion and possible action  
d. Closed Session pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board discussion and possible action  
Agency Negotiators: Chairman Naso  
Employees: Fire Chief Mark Pomi, Accountant Dan Hom, Administrative Assistant Sharon Mulkeen

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).
e. Special Fire Tax Assessment F/Y 2017/18 – **Board discussion and possible action**
f. Resolution 3-2017 Adopting Special Assessment Rates for F/Y 2017/18 - **Board discussion and possible action**
g. 2017/18 Preliminary Budget - **Board discussion and possible action**

7. **CHIEF'S REPORT**
   a. CalOES Reimbursement
   b. McAllister Paving Project this Summer

8. **DIRECTOR MATTERS**
   Directors may report on their activities and meetings

9. **CORRESPONDENCE:** KFD/MAGC After Drive Report

10. **REPORTS**
    a. Overtime, Incident (May)

11. **APPROVAL OF MONTHLY EXPENSES**
    Approval of warrants 805300840 to and including 805300902 for $270,243.91. **Board Action/Public Comment/Motion/BOD Vote**

    **CONFIRM NEXT MEETING DATE:** July 19, 2017

12. **MOMENT OF SILENCE**

13. **ADJOURNMENT**

Encl.

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).*
CALL TO ORDER 6:30 p.m.

APPROVAL OF MINUTES
The Board may choose to approve the minutes of the June 14, 2017 meeting. Board Action/Public Comment/ Motion/BOD Vote

ORAL COMMUNICATION
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

SPECIAL ANNOUNCEMENTS/PRESENTATIONS

UNFINISHED BUSINESS
a. Public Hearing for 2017/18 Proposed Final Budget – Board Action/Public Comment/ Motion/BOD Vote
b. 2017/18 Proposed Final Budget – Discussion/Board Action/Public Comment/ Motion/BOD Vote
c. Vegetation Management Plan - 21 Turnagain Road Kentfield – Discussion/Information

NEW BUSINESS
b. Fire Prevention Standards Update – Information on Adopted Fire Code Standards of KFD - Discussion/Board Action/Public Comment/ Motion/BOD Vote

CHIEF’S REPORT
a. Public Records Request Update

DIRECTOR MATTERS
Directors may report on their activities and meetings

CORRESPONDENCE:  N/A

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10. REPORTS
   a. Overtime, Incident (June)

11. APPROVAL OF MONTHLY EXPENSES
    Approval of warrants 805300903 to and including 805300959 for $523,658.99. Board Action/Public Comment/Motion/BOD Vote

    CONFIRM NEXT MEETING DATE:  August 16, 2017

12. MOMENT OF SILENCE

13. ADJOURNMENT

Encl.

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).
Regular Meeting Agenda  
August 16, 2017  
Kentfield Fire District Office, Conference Room, 2nd Floor

1. **CALL TO ORDER** 6:30 p.m.

2. **APPROVAL OF MINUTES**  
The Board may choose to approve the minutes of the July 12, 2017 meeting. **Board Action/Public Comment/Motion/BOD Vote**

3. **ORAL COMMUNICATION**  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

4. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS**

5. **UNFINISHED BUSINESS**  
a. Vegetation Management Plan Update - 21 Turnagain Road Kentfield – **Discussion/Information**

6. **NEW BUSINESS**  
b. Strike Team Presentation: B/C Hadfield and Captain Garcia

7. **CHIEF’S REPORT**  
a. Blood Bank  
b. California State Fire Situation Report

8. **DIRECTOR MATTERS**  
Directors may report on their activities and meetings

9. **CORRESPONDENCE:** Thank You Letter (1)

10. **REPORTS**  
a. Overtime, Incident (July)

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).
11. APPROVAL OF MONTHLY EXPENSES
   Approval of warrants 805300960 to and including 805301035 for $692,530.77. Board Action/Public
   Comment/Motion/BOD Vote

   CONFIRM NEXT MEETING DATE: September 20, 2017

12. MOMENT OF SILENCE

13. ADJOURNMENT

Encl.

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).
Regular Meeting Agenda  
September 20, 2017  
Kentfield Fire District Office, Conference Room, 2nd Floor

1. CALL TO ORDER 6:30 p.m.

2. APPROVAL OF MINUTES  
The Board may choose to approve the minutes of the August 16, 2017 meeting.  
Board Action/Public Comment/Motion/BOD Vote

3. ORAL COMMUNICATION  
This time is provided for the public or Board Members to address the Board on matters not on the agenda.  The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes.  Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS  
a. Badge Pinning of Engineers Marty and Nelson

5. UNFINISHED BUSINESS  
a. Vegetation Management Plan Update - 21 Turnagain Road Kentfield – Discussion/Information

6. NEW BUSINESS  
a. Annual Gann Appropriations Limits Report: Chief Pomi/Accountant Hom - Board Action/Public Comment/Motion/BOD Vote  
b. Measure G Tax Report FY 2016/17: Chief Pomi/Accountant Hom - Board Action/Public Comment/Motion/BOD Vote

7. CHIEF’S REPORT  
a. Mobile Disaster Trailers/Disaster Preparedness Month  
b. Pancake Breakfast

8. DIRECTOR MATTERS  
Directors may report on their activities and meetings


*District facilities comply with the Americans with Disabilities Act.  If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).
10. **REPORTS**
   a. Overtime, Incident (August)

11. **APPROVAL OF MONTHLY EXPENSES**
    Approval of warrants 805301036 to and including 805301108 for $450,410.51. **Board Action/Public Comment/Motion/BOD Vote**

    CONFIRM NEXT MEETING DATE: TBD

12. **MOMENT OF SILENCE**

13. **ADJOURNMENT**

Encl.

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*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).*
Regular Meeting Agenda
November 15, 2017
Kentfield Fire District Office, Conference Room, 2nd Floor

1. **CALL TO ORDER** 6:30 p.m.

2. **APPROVAL OF MINUTES**
The Board may choose to approve the minutes of the meeting of September 20, 2017. **Board Action/Public Comment/Motion/BOD Vote**

3. **ORAL COMMUNICATION**
   This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

4. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS**

5. **UNFINISHED BUSINESS**

6. **NEW BUSINESS**
   a. 2016/17 Independent Audit Presentation – Mr. Mark Wong/Maze & Associates – **Board discussion and possible action**
   b. Shared Services Concept - **Board discussion and possible action**

7. **CHIEF’S REPORT**

8. **DIRECTOR MATTERS**
   Directors may report on their activities and meetings

9. **CORRESPONDENCE:**  
   - Thank You Letters (Curry Costal Pilot, So Marin Fire District, B/C Hadfield, Novato Republic Women, Garcia Family, Grant School, Ron & Patty Pomi, The Vetters, Barbara Cannon, North Bay Industries Activity Center)
   - Letter of Commendation from Marin Community College Police
   - KFD/MAGC August Blood Drive Report
   - Coordinators & Chairpersons, On Saving Lives Fall 2017
   - Office of the Governor

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).*
10. REPORTS
   a. Overtime, Incident (September/October)

11. APPROVAL OF MONTHLY EXPENSES
   Approval of September warrants 805301109 to and including 805301165 for $429,298.41. Board Action/Public Comment/Motion/BOD Vote
   Approval of October warrants 805301166 to and including 80531218 for $424,137.45. Board Action/Public Comment/Motion/BOD Vote

   CONFIRM NEXT MEETING DATE: Wednesday, December 20, 2017

12. MOMENT OF SILENCE

13. ADJOURNMENT

Encl.

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).
Regular Meeting Agenda  
December 11, 2017  
Kentfield Fire District Office, Conference Room, 2nd Floor

1. **CALL TO ORDER** 6:30 p.m.

2. **APPROVAL OF MINUTES**  
The Board may choose to approve the minutes of the November 15, 2017 meeting. **Board Action/Public Comment/Motion/BOD Vote**

3. **ORAL COMMUNICATION**  
This time is provided for the public or Board Members to address the Board on matters not on the agenda. The Board of Directors has limited the total amount of time allocated for public testimony for each individual speaker to three (3) minutes. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

4. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS**  
   a. Recognition of Chairman Naso and his year of service

5. **UNFINISHED BUSINESS**  
   a. Sonoma County/Wine Country Fire Tours Report  
   b. Shared Services Sub-Committee Meeting Report

6. **NEW BUSINESS**  
   a. Election of 2018 Board of Director Officers – **Board Action/Public Comment/Motion/BOD Vote**  
   b. Fire Inspector Position - **Board Action/Public Comment/Motion/BOD Vote**

7. **CHIEF’S REPORT** - **Board Action/Public Comment/Motion/BOD Vote**

8. **DIRECTOR MATTERS**  
   Directors may report on their activities and meetings

9. **CORRESPONDENCE:**  Thank You Letters (8), Light Up a Life Tree Lighting Ceremony, CSFA The California Fire Service article, 1992, Christmas cards (2)

10. **REPORTS**  
    a. Overtime, Incident (November)

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).
11. APPROVAL OF MONTHLY EXPENSES
   Approval of warrants 805301219 to and including 805301279 for $298,831.69. **Board Action/Public Comment/Motion/BOD Vote**

   CONFIRM NEXT MEETING DATE: To be determined

12. MOMENT OF SILENCE

13. ADJOURNMENT

Encl.

*District facilities comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Office as soon as possible (415-453-7464).*