

**KENTFIELD FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

MEETING TYPE: Regular

DATE: Wednesday, November 16, 2011

CALL TO ORDER: 6:30 p.m. by Chairman McLeran. Director Corbet led the assembly in the Pledge of Allegiance.

ROLL CALL: All Directors were present. Chief Smith was also in attendance.

APPROVAL OF PRIOR MONTH'S MINUTES: M/S Gerbsman/Murray to approve the minutes of the previous month. All ayes.

PUBLIC COMMENT PERIOD: There were members of the public in attendance, however, no comments were received.

UNFINISHED BUSINESS:

1. Chairman McLeran moved agenda item No. 3, Ross/KFD Update/Discussion, to the top of the docket as a courtesy to those in attendance this evening from the Town of Ross and Ross Valley Fire Department. He gave the audience a brief update on last week's Ross Town Council meeting. Chief Smith reviewed a study done over the last year-and-a-half developing a "conceptual outline" wherein KFD would provide fire service to the Town of Ross. He reiterated that the Fire District has not made a proposal to the Town but has had discussions on how the concept might evolve. A KFD sub-committee, consisting of Board Chairman McLeran and Board Secretary Gerbsman, was appointed last month by the KFD Board of Directors to meet with the Ross Public Safety Committee. Their direction was to discuss governance and financial issues. Director Gerbsman outlined his input at the Ross meeting, specifically stating the process for the KFD Board to undertake intelligent business discussions based on its fiduciary responsibility to the KFD constituency. His concerns are: 1) Ross dealing with its issues of existing employee pay/benefit differentials, estimated to be approximately \$90K annually, 2) unfunded liabilities, relative to pension and health care, 3) capital equipment replacement. He also addressed the unconditional tax shift issue that would be required if Ross joined the Fire District.

Director Murray commented that the existing KFD business plan has proven to work well. Director Naso commented that KFD runs a tight ship with strong fiscal planning and leadership. Director Gerbsman then recapped the issues, process, and public input that the Fire District would require to continue these discussions with Ross. Ross Councilman, Hunter, who was in attendance, relayed the Ross position relative to its needs. He stated that Ross is not willing to join a District, as that means permanently giving up a portion of its property tax base. This is the position held unanimously by the Ross Town Council. Therefore, as the Ross Town Council understands what the Town and labor group wants, joining a Fire District is a "non-starter." It is the Town's desire to further explore a JPA (Joint Powers Authority) model.

The Board continued discussion relative to fire service models, consolidations, and operational efficiency. However, at this time, the Board unanimously agreed that it did not want to further pursue a JPA model to provide fire service to the Town of Ross. That being stated, the Board acknowledged that future discussion relative to this subject may be addressed at the appropriate time under appropriate circumstances. Chairman McLeran thanked those in attendance from Ross for their comments and participation with regard to this agenda item. He invited members of the audience to stay for the remainder of this meeting, however, all politely declined. Chief Smith complimented the KFD Board and staff for their professional and timely responses to the recent Ross discussions.

2. Chief Smith outlined the FASIS Board election and gave a brief synopsis on each candidate. M/S Murray/Naso to vote for John Hardcastle, Borrego Springs FPD. All ayes.

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3. The fiscal year ended 6/30/2010 report due by John Maher, Maher Accountancy, was postponed until the regular December 2011 meeting due to the fact that (1) the audit is still in "draft" form so was not included in this month's BOD agenda packet, (2) Accountant Hom is not available to attend tonight's meeting, (3) Chairman McLeran met with Chief Smith on Monday, November 14, 2011 and they decided it would be better to wait and review the completed audit with all parties in December.

NEW BUSINESS: Chairman McLeran opened the election for officers of the BOD effective January 2012: M/S Murray/Corbet to elect Director Naso as Chairman. All ayes.
M/S McLeran/Murray to elect Director Gerbsman as Vice Chairman. All ayes.
M/S McLeran/Gerbsman to elect Director Corbet as Secretary. All ayes.

Chairman McLeran requested that future BOD officers be nominated each November and sworn in prior to the close of the December meeting, thereby allowing the new officers to assume responsibilities each January.

CORRESPONDENCE: All reviewed.

DISTRICT OPERATIONS: The Incident Log and Overtime Report were reviewed.

DIRECTOR'S REPORT: None

CHIEF'S REPORT: Chief Smith briefly discussed the following items:

1. Update on recently received approval from MMWD to continue the Fire Flow improvements that were requested by KFD staff. The time table for completion of all requested projects is approximately ten years.
2. Two people are currently completing background investigations for the position of Fire District Secretary.
3. Update on proposed improvement projects to existing cellular telecom sites operated by AT&T, T-Mobile, and Sprint/Crown Castle at the fire station.
4. Update on recent presentation to Standard & Poor's analysts regarding re-funding of the existing \$10M Kentfield School District bond. Chief Smith addressed the fire prevention and protection of the property tax base.

OTHER: None

APPROVAL OF WARRANTS: M/S Murray/Gerbsman to approve Warrants No. 4216 through and including No. 4269 in the amount of \$308,632.52. All ayes.

The next regular meeting will be held on Wednesday, December 14, 2011 at 6:30 p.m.

A moment of silence was held for departed member, Engineer Frank Berthinier, who passed away recently.

M/S Murray/Naso to adjourn this meeting at 7:45 p.m. All ayes.

Respectfully submitted,

Ron Naso, Vice Chairman
Board of Directors