

## KENTFIELD FIRE PROTECTION DISTRICT - Policy & Procedure Manual

**Subject:** BID PROCESS / PUBLIC CONTRACTS

**Date Initiated:** 12/19/2001

**Date Revised:**

**I.D.** Ops.

**Approved:** BOD

**Authorization** BOD Directive

**Author** M/C Counsel

**Reference** Board Minutes

**PURPOSE:** To provide the for the legal process for purchasing fire equipment and other capitol purchases.

### **PROCEDURE:**

- The Fire Protection District Law of 1987 provides that the District may "enter into and perform all necessary contracts pursuant to Article 53 (commencing with Section 20810) of Part 3 of Division 2 of the Public Contract Code." *California Health & Safety Code Section 13861 (f)*.
- The Fire Protection District Law of 1987 contains no other restrictions on the District's ability to contract.
- Under the applicable sections of the California Public Contract Code, the District is not required to go through a formal public bidding process in order to purchase fire equipment. *See California Public Contract Code Section 20810 et seq.* the District may legally purchase fire equipment without going through a formal public bidding process.
- The California Public Contract Code requires Districts to go out to public bid on "contracts for the construction or completion of a building, structure, or improvement, when the expenditure required for the work exceeds ten thousand dollars (\$10,000.00)..." *California Public Contract Code Section 20813.*

Pursuant to correspondence from Jennifer M. Waldron, Deputy County Counsel, Marin County Counsel, dated December 11, 2001